



**european
responsible
communication
network**

Fair links in Europe

Internal rules

Version 3 december, 14 2014

These rules specify how to apply the statutes of August 4, 2013, as stipulated in its Article 25

1. General Purpose of the association

The goals of the members of "Graphistes de l'Ombre" (GOercn) non profit organization are :

« The organization of social utility actions related to responsible communication, environment, multiculturalism and citizenship » (Article 4 of the statutes)

Values and themes brought by the voluntary project are described from December 14, 2014 in the Chart version 3 annexed to these rules.

2. Terms of Membership and fixing college of matching members

« The admission of members is decided by the Board of Directors regarding the delivery of specific documents actant of the effective engagement of the candidate member in each college » (Article 6.1 of the statutes)

The members have a choice of different connecting colleges according to their degree of involvement.

2.1 sympathizing members

« The college of sympathizing members is composed of users who benefit from the services of the association » (Article 5.4)

« Sympathizing members, simple participants in the various proposed projects, support the principles and values of the association by their memberships, free financial contributions and small practical volunteer collaborations. » (Charter)

Sympathizing member status is acquired by acceptance of GOercn profession of faith, commitment letters attached to specific actions which he_she is involved in according to model annexed to these rules, and the payment of an annual fee from date to date.

2.2 active members

« The active members College is composed of professionals involved in the associative missions » (Article 5.3 of statutes)

« Active members, co-opted, are mobilized to develop stronger community life and to design and implement projects. They primarily occur, and may be paid in accordance with our rules» (Charter)

Active member status is acquired at the time of enrollment or during the course of the year, by decision of the Board of Directors, acceptance by the GOercn profession of faith and its rules, signing letters Mission attached to specific actions which he_she participates, commitment to fulfilling volunteer work contributing to the life of the association and pay an annual fee ranging from date to date.

The fulfillment of the volunteer tasks are awaited with the same standards of professionalism that paid missions.

3. Associative activities

3.1 Making decisions about launching an activity

« The Board of Directors is vested with the broadest powers to perform or authorize all acts and operations that fall within the aims of the association » (article 12.1 of statutes)

Associational activities are approved by the Board of Directors on the proposal of one or more active member.

Associational activities can be totally voluntary and free nature or subject of financing.

3.2 Financing activities

« The resources of the association consist of:

- *Contributions*
- *Gifts which might be made in the conditions provided by law and after approval of the Board,*
- *Grants as may be accorded by the European Union, the State, the Region, the Department, the municipality and any public institution,*
- *Interest and income from property and values it owns,*
- *Any balances remaining in activities resulting from a difference between expenses and equity to these costs*
- *Past agreements with governments or communities for the remuneration of general interest or management of public facilities*
- *financial or material participations of the active members or law to the services rendered » (article 20.1 of statutes)*

The association finances its daily costs by means of a 20% quota share support levied on budget free of charges of the activities (ie considering only the depreciation related to the remuneration of stakeholders).

The allocation of the quota share is planned on a Provisional Budget defined at the beginning of the year.

Unexpected expenses are taken charges depending on the reserves available in the association, or in exceptional cases according to modalities decided by the Board of Directors.

3.3 Choice of stakeholders and partners

The stakeholders of activities are primarily the active members up to date with their contributions, chosen according to their aptitudes, skills, availability and level of involvement in community life.

« The College of partners is composed of structures using the services of the association » (article 5.2 of statutes)

The partners of activities are organizations whose Board of Directors valid values, principles and working methods, and agree with the declaration of faith of GOercn.

Partnerships can consist of simple joint point operations defined by agreement, or more lasting cooperation. They may give rise to the payment of a user-defined membership contribution.

3.4 Support from the Association to activities

The association provides support to the activities carried by its members through approvals and material and human resources available to it, and which are the subject of a regularly updated list and broadcast network members.

Les mises à disposition de matériel se font dans la limite des garanties détenues par l'association et sous la responsabilité du/de la membres actif_ve responsable de l'activité concernée.

Equipment providing is made within the limits of collateral held by the association and under the responsibility of the active members responsible for the concerned activity.

3.5 Payment of interventions

Stakeholders and partners of missions subject to funding are paid:

- when the customer pays the transaction
- upon presentation of invoice, or in the absence of professional status by converting their fees in associative employment cheque
- upon presentation of justified expense claims

Receivables that they have can also be directly assigned after their request to various community projects or to the balance of its current operation.

Handwritten statement: « *I have read and I agree with these internal rules* », date, name, signing each page